

MEETING MINUTES

AUGUST 18, 2024

BOARD OF DIRECTORS GENESEE RECREATION DISTRICT LATAH COUNTY, IDAHO

NOTICE IS HEREBY GIVEN to the patrons of the Genesee Recreation District that a meeting will be held on

August 18, 2024, 7:00 P.M. @ Concession Building @ 300 S. Pine Street Genesee, ID

The agenda for the meeting is as follows:

1. Roll Call
 - a. Genesee Recreation District Commissioners Present at Meeting:
 1. Art Lindquist, Kayla Brown
 - b. Visitors/Members of Public: Jay Scharnhorst, James Mader

2. 2025 Budget Hearing

See attached draft budget published.

Total Budget \$98,968 including \$92,968 tax levied plus \$6,000 field rental income.

Modify draft budget expenditures accounting for additional \$6,000 in field rental income/revenue that would increase the expenditures for grants, projects, maintenance and equipment by \$6,000. The revised total would equal the previous draft budget amount of $\$87,968 + \$6,000 = \$93,968$ expenditures for grants, projects, maintenance and equipment.

\$2,000 Administration

\$3,000 Insurance

Total \$98,968 in expenditures.

One comment received from public (Art received phone call prior to the meeting):

1. Concern for fixed income citizens with recent tax assessed values increasing their property taxes.

No other comment received prior to the meeting and no persons at the meeting had any further comment.

Motion made by Kayla to approved the 2025 budget with the \$6,000 correction in expenditures: Art 2nd motion. All I's in favor of passing 2025 budget. Motion passes.

3. Approval of Minutes/Bills
 - a. Meeting minutes for May and June sent for review and awaiting review/ any comment for motion to approve meeting minutes.
 - b. Bills: Regular Bills approved.

4. Old Business

a. **Bathrooms/ Concession**

1. **Finalization**

A. Punchlist Items for Cleveland Construction

- Copy of Occupancy Permit from Latah County
- Caulk on north side siding
- Sheeting in mechanical room
- Trade out Occupied/Vacancy Indoor Lock for Outdoor Locks that can be locked from exterior door.

B. Complete install on remaining ADA shelves adjacent concession stand window openings (south/west windows left)

C. Purchase fridge

D. Replace/trade out sink prior to next baseball/softball season

E. Install storage shelf/storage room separator (Gun Club and Genesee Rec District)

2. **Concessions checklist/ Use Rules.** Will need to follow up with a use agreement and checklist once concession building is completed.

Kayla to Draft

b. **Field maintenance** Updates

1. Art to check sprinklers (couple brown spots) and follow up with Sprinkler company
2. Flag pole needs weeded

c. **Trash and Port-a-potty service (any changes?)**

1. Move to 1 porta-potty

d. **Flag Pole Lights**

1. Need to purchase remaining supplies and coordinate with Mike Uhlenkott for use of truck.

Items to Discuss or Pending Time Availability:

e. **Draft MOU With Users of Sports Field Complex – To Be Drafted and Finalized before end of 2024**

f. **Pursue I9 Independent Contractor to Assist with Clerk Duties** – Seeking interest currently

g. **Banking Account Change**

Make change to P1FCU and shutdown Wells Fargo Sept. 30th, 2024.

h. **Idaho Water Resources/ Well Project To Complete Summer 2024**

Art to coordinate with South Latah Hwy District to coordinate on well.

i. Material Bunkers

Materials needed: will need at least 1 load of gravel and fence needed on top of box + gate entrance to bunkers

5. New Business

a. City Football Field Lights

Discussed possibilities for lighting system options and coordination and communication with the City of Genesee.

b. Fall Work Day – Schedule in October or early November or both

1. List tasks for fall work day

A. Material Bunkers

B. Finish Flag Pole Light

c. 2025 Projects

Gather costs and develop alternatives and draft Capital Improvement Plan (projects, cost estimate, and funding plan)

6. Adjournment